



**Client Keepers Correspondence Agreement**  
**226 West Lincoln Street**  
**Hampton, VA 23669**  
**Phone: (757) 723-3375/ Fax: (757) 887-2595**

Business Name \_\_\_\_\_  
 Contact Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_  
 Website URL \_\_\_\_\_

Card Theme Chosen: SCENERY HUMOR CLASSIC RELIGIOUS HOLIDAY  
*Please Circle One*

Specify up to ten greeting #s:

**Holiday Package**

Greeting Cards will be sent out up to four times on mass predetermined dates such as Holidays, Quarterly Greetings, or any other pre-selected Occasion.

*Let us save you time and money on Seasons Greetings!*

Cost per Card \$3.50

Quantity  (no minimum)

**Holiday+ Package**

Greeting Cards will be sent out either on pre-selected Occasions such as individual Birthdays *and* on Holidays.

*Let us organize that Birthday Calendar and all of your Holidays!*

Cost per Card \$3.50

Quantity  (no minimum)

**Just Because Package**

Greeting Cards will be sent spontaneously. Spontaneous Occasions may be Thank You, Congratulations, Get Well, or Encouraging Words.

*Just e-mail us your message and the address at any time, and we will do the rest!*

Cost per Card \$3.50

Quantity  (no minimum)

Cost for Package(s) \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_  
**Total Due** \$ \_\_\_\_\_

Client Keepers agrees to send the order specified above within two weeks of receiving the typed names and addresses. All spontaneous orders will be sent out within 72 hours from the time the request is received via e-mail or fax. We cannot take responsibility for incorrect addresses or client last minute change of addresses. All packages expire one year from date of purchase. Both parties agree to settle all disputes via binding arbitration if any disputes arise not to exceed the price of the package purchased. Your name will be handwritten in each card, and commemorative stamps will be used. All contact information received will remain strictly confidential. Purchasing party agrees to pay the above-specified amounts upon signing of this contract.

X \_\_\_\_\_  
 Signature/Title

\_\_\_\_\_  
 Date

X \_\_\_\_\_  
 Consultant's Signature/ Print Name

Your Consultant's e-mail \_\_\_\_\_